

SENDER WILL CHECK			
UNCLASSIFIED	CONFIDENTIAL	SECRET	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	D/Pers		
2	DD/Pers		
3			
4			
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks:			
<p>1. Good show.</p> <p>2. On Mr Colby's comment about exhibit, I propose to have this considered by all of us (OTIS, OP, OL) along lines of Award recognition at NSC.</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			
DATE			
30 JUN 1972			
UNCLASSIFIED		CONFIDENTIAL	SECRET

DD / S R E G I S T R Y

FILE Training 3

STAT

FORM NO. 237 Use previous editions

(40)

Distribution:

Orig - D/Pers and DD/Pers w/O & 7 ccys DD/S 72-2426 w/atts

1 - DD/S Subject w/ccy DD/S 72-2426 and O DD/S 72-2550 w/background

1 - DD/S Chrono w/ccy DD/S 72-2426

DD/S 72-2426: Memo dtd 16 June 72 for DD/S

subj: Drug Seminar Program

STAT

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED	X	CONFIDENTIAL	SECRET
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Executive Director-Comptroller 7D59 HQS	6 30.72	-
2	DDS -		
3	Approved - DCI briefed and concurs - Could OMS prize exhibit be put up in entrance hall to help?		
4			
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks:			
Bill:			
<p>Reference your question concerning the proposed Book Cable we talked again with [redacted] He confirmed the earlier information that a check had been made with CS divisions and they do not have the type information desired. However, yesterday [redacted] was told that there is somewhere in the State Department a body of information about some 50 posts which is to be checked by Agency representatives. The proposed Book Cable will not be sent until that action has been taken and</p> <p style="text-align: right;">(OVER)</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
Deputy Director for Support 7D26 HQS x [redacted]			6/28/72
UNCLASSIFIED		CONFIDENTIAL	SECRET

FORM NO. 1-67 237

Use previous editions

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then will be sent only to posts where information is lacking.

We have not rewritten [] memo to reflect this adjustment in order not to lose the opportunity for your discussion with the Director.

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[]

25X1

John W. Coffey

DD/S:JWC:maq (27 June 72)

Distribution:

Orig - ExDir-Compt w/O DD/S 72-2550 and O DD/S 72-2426

1 - DD/S Subject w/ccy DD/S 72-2550 and ccy DD/S 72-2426 w/background

1 - DD/S Chrono

DD/S 72-2550: Memo dtd 26 June 72 for ADD/S fr [] subj:
Drug Seminar Program

25X1

DD/S 72-2426: Memo dtd 16 June 72 for DD/S fr [] subj:
Drug Seminar Program

25X1

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26 JUN 1972

MEMORANDUM FOR: Assistant Deputy Director for Support

SUBJECT : Drug Seminar Program

1. I have made changes to the attached package in hopes of clarifying some of the questions Mr. Coffey had.

2. As I discussed with you, the Committee met last Tuesday and we spent most of the week trying to sort out some proper means of establishing a central control point for final clearances proving attendance at a seminar. We discussed the question thoroughly with the Medics, Security and Central Processing. We again reached the conclusion that the best way to control this is to keep it in the command line and to make each operating component responsible for insuring attendance. I have not, therefore, changed the earlier covering memorandum in hopes that this will be acceptable to you and to Mr. Coffey.

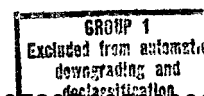
3. We have pointed out in the outline that the Security representative will cover as thoroughly as possible the problem of legal hazards and embarrassments at overseas localities in his presentation to the parents. We have also added one sentence to the Headquarters notice mentioning this important factor and have also included it in our book cable request.

4. As you can see, we have called the certificate to be signed by the employee a Statement of Understanding and have made the other editorial changes you suggested in your note to me.

5. I have changed paragraphs 5 and 6 of the notice in hopes that we can thereby clarify the role the Office of Training plays and to make it quite explicit that command will be looked to to insure attendance.

6. When the cable is released, the DD/P representatives will work out a proper slug to cover this program.

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7. Finally, we sought the counsel of the Fairfax Police because of their expertise in this field. These particular representatives of the County Police have our clearances and we have dealt with them often in such general matters of interest. Both the Police and the Commonwealth Attorney are deeply involved in the drug problem and are in close touch with the Rehabilitation Center the County runs. In other words, they know the scene among our young people and are completely familiar with the language they speak. The Police have helped the Working Group in more than one instance when we considered their advice and changed some of the directions we were drifting into. We would like to have one of them attend one of the early seminars to critique the Security portion of it. He will, of course, be in civilian clothes. We expect in the future, as we take up varying topics of concern in this broad field, to seek their advice again in terms both of their technical knowledge and their broad experience with young people.



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Deputy Director of Personnel

Att

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DD/S 72-2449

MEMORANDUM FOR: Deputy Director of Personnel

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Mr. Coffey has some questions and some problems with your package and I thought that it was least likely to be confusing if I put them in writing. It will probably mean getting your committee back together right away in order to respond. Re paragraph 5 of the covering memorandum, he asked whether there isn't some sort of final clearance check sheet which would involve perhaps Security and the Medics, if not Central Processing, where a positive control could be exercised.

In Tab B, we feel that there is a fair omission or at least an insufficient emphasis on the overseas situation. It is more than just the availability of drugs but the matter of penalties that have been established by the American Mission in some cases; the fact that there are varying local penalties that may be applied; local laws are sometimes more stringent than ours; and that the legal hazards and embarrassments, as well as the mental and physical health implications, should be covered. Something of the same probably ought to be cranked into the Headquarters Notice.

A couple of language nitpicks: In Tab B, paragraph 4), the word "affidavit" probably is not the right word. Perhaps "statement" or "acknowledgment", but not "affidavit" which has a legal implication probably not appropriate here. Also, in the second paragraph of Tab D, I don't think the word "Henceforth" contributes anything.

Although you have explained on the phone, the statement about the Office of Training scheduling employees really doesn't come through very clear.

Should there not be some sort of slug used to identify the subject matter, particularly as we ask the Stations to report on the circumstances overseas?

Finally, with Security, will you confirm my understanding that the reason the Fairfax Police have been used in this study is that they have a good program and are as knowledgeable as any in the area and that we did not turn to them merely because the Agency lives in Fairfax County.

ADD/S:RSW/ms (19 June 72)

Distribution:

- Orig & 1 - Adse, w/O&7 of Att
- 1 - DD/S Chrono
- 1 - DD/S Subject, w/cy of Att ✓

DD/S 72-2426: Memo dtd 16 June 72 for DD/S fr DD/Pers, subj:
Drug Seminar Program; w/Tabs A, B, C, D

Tab D

1st para - local laws
+ penalties - much
more severe than in US

2nd para "Henceforth" ?

OTR scheduling still
doesn't make sense

STAT

Approved For Release 2003/05/27 : CIA-RDP84-00780R005000020028-7

Approved For Release 2003/05/27 : CIA-RDP84-00780R005000020028-7

Should we
instruct as
to shift to be
used ?

RSW

JWC

Looks like a satisfactory
program to me -
Perhaps the Look Cable
needs to be edited. A
suggested format would
facilitate later ~~work~~
analysis of the info -
Recommend Approval -

CONCUR -

RE FORMAT - MOST
STATIONS WILL PREFER
FOLLOW THE OUTLINE OF THE CABLE,
WHICH IS NOT A BAD FORMAT AS IS.

B

DRUG SEMINARS

MOST OF YOUR POINTS
HAVE BEEN COVERED -
SEE "BACKGROUND" AND



26 JUN MEMO.

25X1

B

27 JUN 1972

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20028-7/2.2426

16 JUN 1972

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Drug Seminar Program

1. This memorandum contains recommendations for your approval in paragraph 6.

2. In accordance with your instructions, a Working Group on Drug Abuse has been established with the undersigned as Chairman. Membership includes representatives of the Director of Security, the Director of Medical Services, the Director of Training and the Deputy Director for Plans. While the Working Group has been established to review on a long-range basis means by which Headquarters can assist overseas stations and bases in the general problem area of drug abuse, one of its first requirements was to establish Headquarters drug seminars for employee sponsors and dependents and to find a means of stressing parental responsibility in the misuse of drugs by dependents.

3. The Working Group has completed its plans for Headquarters drug seminars. The process through which the Working Group reached its conclusions concerning the structure and administration of these seminars is contained in the minutes of its meetings previously forwarded to you for your information. Briefly, the procedures we recommend are the following:

a. To provide as much information as possible to sponsors processing for overseas posts, we intend to send a book cable to each station and base requesting specific information concerning local drug abuse. A draft of the cable is attached at Tab A. The representatives of the Deputy Director for Plans have asked that it be included in the package for final approval before it is released.

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GROUP 1
Excluded from automatic
downgrading and
declassification

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b. Attached at Tab B is a brief outline of the coverage we will provide at each seminar. Current plans are that Mr. [] of the Office of Security will handle the first half of the seminar and that Drs. [] of the Office of Medical Services will take care of the second half of the presentation.

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c. Each sponsor will be handed a blank statement of understanding which he will complete and sign before his processing for departure is complete. A copy of the proposed statement is attached at Tab C.

d. Attached at Tab D is a proposed Headquarters Notice entitled "Drug Abuse."

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4. Preparations have been made for the scheduling of sponsors and their spouses beginning the first week after the publication of the notice. At this time the statistics available to the Working Group indicate that approximately [] families will depart for overseas in the next 90 days. This is not a fast figure and will probably grow. We intend to schedule two seminars each week in Room GA-13 until the week following 7 July, at which time the repairs in the Auditorium will be completed and it will be available for our use. After 7 July we will have one seminar each week until we have cleared up the heavy backlog of travelers scheduled for departure during the summer months.

5. The Group determined that the best controls to insure that departees are not permitted to leave without attendance at the seminars can be applied by the Agency component responsible for the administrative processing of the departees. There is no central Agency control point that could be entirely effective, inasmuch as the Central Processing Branch does not process all overseas travelers.

6. It is recommended that you approve the proposed book cable, the general outline of the drug seminar, the use of the statement of understanding, and the proposed notice instituting a drug seminar program.

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[]
Deputy Director of Personnel

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The recommendations in paragraph 6 are approved.

(signed) John W. Coffey

30 JUN 1972

John W. Coffey
Deputy Director
for Support

Date

Distribution:

Orig - Return to OD/Pers

X - DD/S

1 - Mr.

1 - Mr.

1 - Mr.

1 - Mr.

1 - Mr.

1 - Dr.

1 - D/Pers Subject

1 - D/Pers Chrono

1 - Chrono

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25X1

25X1

OD/Pers/ :na (15 Jun 72)

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DRAFT - BOOK CABLE

Because of concern about the potential for drug abuse developing in Agency dependents in association with their sponsor's overseas assignment, Headquarters wishes to compile reports from each station on the local drug situation for the use of parents being assigned overseas. Please forward dispatch within next 30 days. Dispatch should include information on such drugs as heroin, barbiturates, tranquilizers, amphetamines, marijuana, hash, other drugs and hallucinogens, mixtures, or substances such as glue if applicable.

Points suggested to be covered include the local official policy of the mission, the host government's policy and its specific application toward Americans (and American dependents), as well as the policy of the local school authorities. The availability, type, origin, ease of supply, cost, and mode of usage of the drugs would be other factors to cite, as well as the indigenous prevalence and age of users. The station experience with the problem, if any, and the means by which it has been handled would be of help.

DRUG SEMINAR FOR SPONSORS

Each sponsor and his spouse in a group will be given a thorough narcotics briefing by the Offices of Security and Medical Services.

1) The Office of Security representative will discuss Agency policy concerning drug abuse. Emphasis will be placed on the standards for Agency employment of applicants. This will bring out the fact that the Agency will not hire anybody who has used any hard drugs whatsoever. In addition, marijuana will be treated as a non-addictive element but at the same time Agency policy, as formulated by the Office of Medical Services, Office of Security, Office of Personnel and the Deputy Director for Support, will be outlined.

2) The Office of Security representative will discuss the various names of drugs as they are known to drug users. (This information is being furnished us by the Fairfax County Police and the Fairfax County Rehabilitation Center.)

3) The Office of Security representative will discuss the observations of the Fairfax County drug authorities. In their case histories of children abusing drugs, there appears to be a

family problem and children who are using or abusing drugs are trying to escape from an unhappy situation. It will also be pointed out that children using drugs will often do so when their parents abuse the use of alcohol. The Office of Security representative will make available what information Headquarters has on the various drug scenes at the different Stations abroad. (As noted, we will request each Station to report back on the local drug scene.)

4) The Office of Security representative will then discuss the affidavit which each sponsor will sign and will make clear to the sponsors that, if any of their dependents become involved in the drug scene while abroad and if the sponsor immediately notifies the appropriate designated Office of the Station or the Chief of Station, the Agency will take whatever steps are required, but any return short of tour will not be a black mark against the sponsor. The Office of Security representative will explain that if, for any reason, the sponsor withholds such information, then the sponsor will be subjected to appropriate action by his parent component.

5) The Office of Security representative will also discuss the facilities available in this area and will describe the feelings of the police in the area, i.e., that a drug user in Fairfax County, for example, is not arrested but all attempts are made to give the user help--medical, psychiatric, etc.

6) The Office of Security representative will then answer any questions the parents may have regarding the different types of drugs, etc.

7) Medical officers of the Office of Medical Services will present their portion of the seminar in two parts:

a) The first part will cover the physiological effects of drug abuse on the user.

b) The second part, psychological dependency on drugs will be discussed with the parents. The medical officer presenting this aspect of the problem will attempt to draw the parents into participation and a full question-and-answer period.

I, _____ Name _____, acknowledge that I have attended the CIA narcotics seminar with my spouse on _____ Date _____. I further acknowledge that I have discussed this matter in an appropriate manner with my children.

Currently I have no knowledge that my dependents are users of any form of narcotics or hallucinogens. Also, I have no knowledge that my dependents are involved in the sale or traffic of narcotics or hallucinogens. I understand that in the future if any information comes to my attention that my dependents are users or are involved in the sale or traffic of narcotics or hallucinogens, I will bring this knowledge immediately to the attention of my Chief of Station or his designee. I understand that if for any reason I withhold information on the use, sale or traffic of narcotics or hallucinogens by my dependents, I will be subject to appropriate disciplinary action by the Agency.

Name

Date

D
R
A
F
T
STAT

PERSONNEL



DRUG ABUSE

1. The families of several Agency employees have experienced serious problems due to the ready availability of drugs in overseas locations. In a number of instances this resulted in the employee's early return short of tour. In view of these difficulties seminars have been developed to better prepare employees and their dependents to cope with such circumstances. The seminars are designed to inform employee parents of the Agency's position on drug abuse and the nature and effect of various drugs, their availability in overseas areas, and methods of identifying symptoms of drug abuse.

2. Henceforth employee parents are required to attend seminars on drug abuse in the course of processing for assignment overseas. Spouses must accompany the employee/sponsor.

3. Following attendance at the seminars, employee parents are required to discuss the general circumstances of the overseas drug problem with those of their children who are at appropriate ages.

4. Employees on Headquarters TDY between assignments abroad will be directed to the Office of Security by their components for special briefings on drug abuse problems.

ADMINISTRATIVE — INTERNAL USE ONLY

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5. The Office of Training will schedule employees and their adult dependents for appropriate seminars on drug abuse. Employees should call Ext. to arrange for attendance. They will receive statements of understanding at the seminars which must be completed and delivered to their Administrative Officers before processing for overseas in completed. These statements will be filed as a permanent record in the employee's Official Personnel Folder.